



# Jermyn Borough

## 2021 Budget

### Finance Committee

- Carl Tomaine, Chairman
- Robert Hunt, Member
- Frank Kulick, Member
- Daniel Markey, Secretary



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# Income

| Category                            | Amount  |
|-------------------------------------|---------|
| 301.10 · Real Estate Tax            | 270,000 |
| 301.30 · Real Estate Tax Delinquent | 16,000  |
| 310.10 · Real Estate Transfer Tax   | 20,000  |
| 310.20 · Earned Income Tax          | 210,000 |
| 310.51 · Local Services Tax (LST)   | 10,000  |
| 320.00 · License & Permit Income    | 700     |
| 322.80 · Pave Cut Permit Fees       | 5,500   |
| 331.00 · Judicial Records           | 1,000   |
| 331.10 · Magistrate Income          | 2,500   |
| 331.12 · Code Enforcement Fines     | 3,500   |
| 331.13 · State Police Fines         | 1,000   |
| 331.14 · Fines & Forfeits           | 500     |
| 341.00 · Interest Income            | 1,100   |
| 342.20 · Gym Rentals                | 1,250   |
| 354.07 · Grant Income               | 60,000  |
| 354.10 · DCED Grants                | 70,153  |

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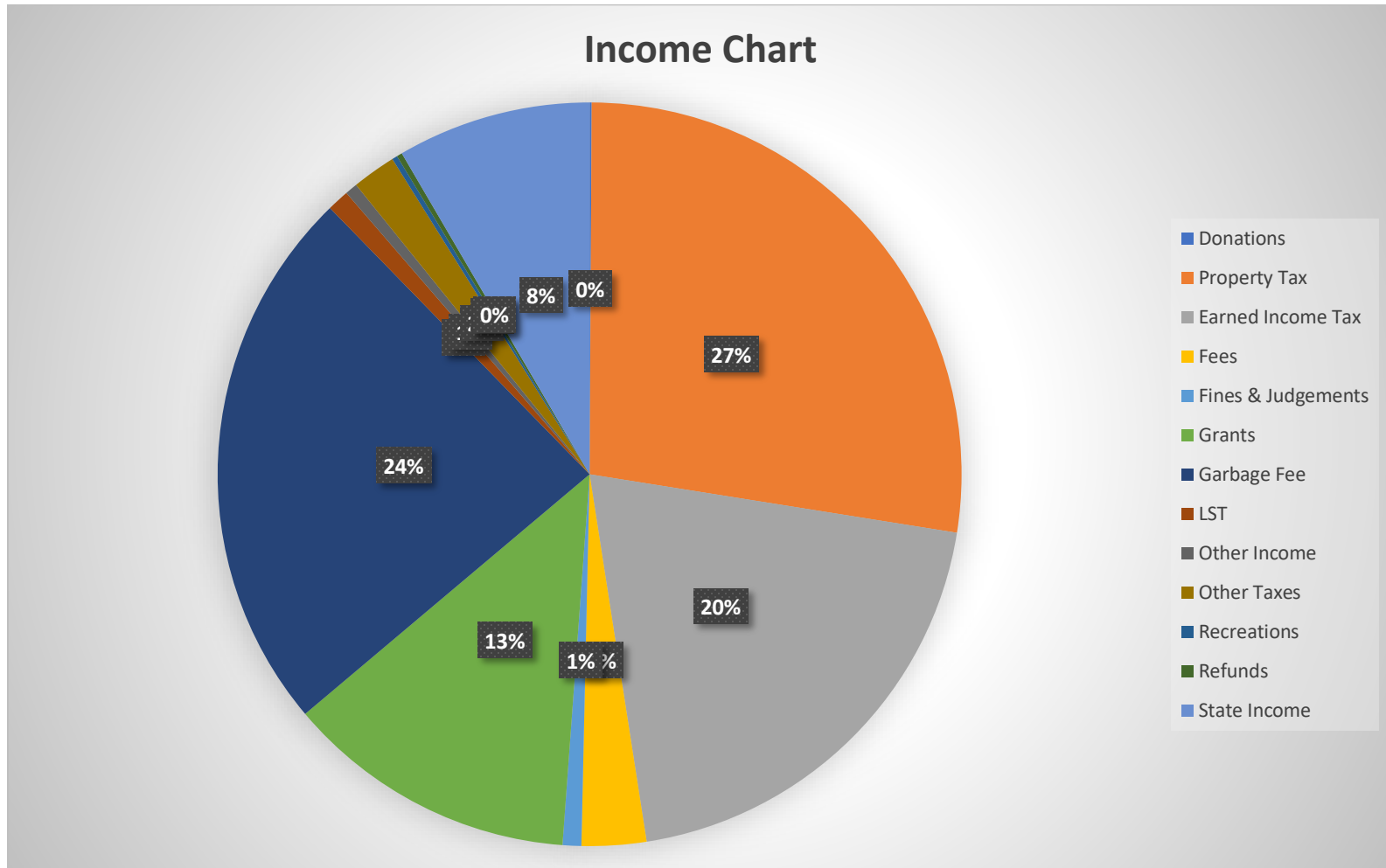


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|  |              |
|--|--------------|
| 354.15 · Grant - Recycling                 | 2,400        |
| 355.01 · Public Utilities (PURTA)          | 550          |
| 355.02 · Liquid Fuels                      | 68,153       |
| 355.04 · Alcoholic Beverage Licenses       | 400          |
| 355.05 · Pension Allocation                | 9,000        |
| 355.07 · Foreign Fire Act Income           | 9,500        |
| 357.07 · Local Government Grants           | 500          |
| 359.00 · Payment In Lieu Of Taxes          | 750          |
| 361.10 · Office Paper Copies               | 5            |
| 361.30 · SALDO Review Fees                 | 100          |
| 361.33 · Zoning Permit Fees                | 1,300        |
| 361.34 · Zoning Hearing Board Fees         | 500          |
| 361.65 · Tax Certification Revenue         | 1,500        |
| 362.11 · Police Reports                    | 300          |
| 362.40 · UCC Permit Fees                   | 9,000        |
| 362.45 · Rental Unit Fee Income            | 8,000        |
| 363.10 · Pave Cut Inspection Fees          | 5,000        |
| 364.20 · Garbage Fees                      | 240,000      |
| 364.21 · Delinquent Garbage Fees           | 10,000       |
| 364.50 · Recycling Income                  | 2,000        |
| 367.13 · Vending Machine Sales             | 1,200        |
| 387.00 · Contributions & Donations         | 940          |
| 391.10 · Sale of Fixed Assets              | 1,500        |
| 395.00 · Refund of Prior Year Expenditures | 2,500        |
| Total Income                               | 1,048,301.00 |



# Total Income = \$1,048,301



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# Expenses

## Administration

| Category                                  | Amount |
|---|--------|
| 401.05 · Wages - Mayor                    | 2,500  |
| 401.10 · Wages - Borough Manager          | 49,000 |
| 401.192 · Admin Payroll Tax Expense       | 3,950  |
| 401.197 · Pension - Borough Manager       | 3,920  |
| 402.31 · Accountant Professional Fees     | 6,500  |
| 402.317 · Pension Plan Administrative Fee | 3,200  |
| 402.45 · Payroll Service Fees             | 1,500  |
| 403.10 · Wages - Tax Collector            | 4,000  |
| 403.192 · Payroll Tax - Tax Collector     | 500    |
| 403.21 · Office Supplies - Tax Collector  | 800    |
| 403.22 · Computer Supply - Tax Collector  | 0      |
| 403.23 · Postage - Tax Collector          | 550    |
| 403.32 - Telephone - Tax Collector        | 300    |
| 404.30 · Legal Retainer                   | 4,800  |
| 404.31 · Legal Professional Fees          | 1,500  |
| 406.21 · Office Supplies - Admin          | 2,000  |
| 406.23 · Postage                          | 550    |
| 406.252 · Copier Service Contract         | 390    |

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|--|----------------|
| 406.329 · RapidCast                      | 700            |
| 406.34 · Advertising                     | 3,000          |
| 406.42 · Meeting Dues                    | 2,000          |
| 407.31 · IT Professional Fees            | 2,000          |
| 407.48 · Technology                      | 2,000          |
| 408.00 · Engineer Professional Fees      | 6,000          |
| 409.32 · Telephone - Borough Building    | 700            |
| 409.361 · Electric - Borough Building    | 4,000          |
| 409.362 · Gas - Borough Building         | 2,400          |
| 409.364 · Sewer - Borough Building       | 250            |
| 409.366 · Water - Borough Building       | 700            |
| 409.37 · Repairs & Maintenance - Admin   | 3,000          |
| 409.44 · Janitorial                      | 1,500          |
| 413.10 · Wages- Code Enforcement Officer | 5,000          |
| 413.24 · Code Enforcement Supplies       | 100            |
| 413.31 · Professional Services           | 500            |
| 413.454 · Building Inspector Fees        | 500            |
| 413.455 · UCC Permit Expenses            | 6,000          |
| 414.10 · Wages - Zoning Officer          | 1,300          |
| 414.14 · Zoning Hearing Board Expenses   | 700            |
| 414.192 · Payroll Tax - Zoning Officer   | 105            |
| 426.45 · Shredding Services              | 405            |
| 427.00 · Solid Waste Disposal            | 230,249        |
| 471.20 · Loan Interest                   | 10,800         |
| 472.20 · Loan Principle                  | 80,271         |
| 481.30 · PA Unemployment Expense         | 3,000          |
| 486.00 · Insurances                      | 42,500         |
| 489.00 · Admin Miscellaneous             | 500            |
| 492.20 - Rushbrook Creek Project Fund    | 5,000          |
| 406.53 · Grants Expense                  | 500            |
| <b>Total Administration Expenses</b>     | <b>501,640</b> |

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# Expenses

## Public Safety

| Category                                   | Amount |
|--|--------|
| 410.10 · Wages - Police Chief              | 57,200 |
| 410.11 · Overtime - Police Chief           | 7,500  |
| 410.111 · Holiday Worked - Police Chief    | 2,500  |
| 410.12 · Wages - Full Time Officer         | 44,000 |
| 410.15 · Wages - Part Time Officers        | 84,000 |
| 410.180 · Overtime Full Time Officer       | 5,500  |
| 410.182 · Holiday Worked Full Time Officer | 2,000  |
| 410.181 · Police Court Wages               | 500    |
| 410.191 · Uniform Allowance - Police       | 1,500  |
| 410.192 · Payroll Tax - Police             | 16,500 |
| 410.198 · Life Insurance - Police          | 181    |
| 410.21 · Office Supplies - Police          | 750    |
| 410.216 · Fire Extinguishers               | 300    |
| 410.217 · Ammunition, Weapons              | 4,000  |
| 410.218 · ENRADD System                    | 450    |
| 410.22 · Computer/Technology - Police      | 2,000  |



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|  |                |
|--|----------------|
| 410.237 · Improvements - Police          | 600            |
| 410.24 · Materials - Police              | 2,000          |
| 410.242 · Vests - Police                 | 1,000          |
| 410.26 · Police Minor Equipment          | 500            |
| 410.321 · Telephone - Police             | 550            |
| 410.324 · Cell Phones - Police           | 120            |
| 410.329 · Static IP                      | 120            |
| 410.33 · Auto Fuel - Police              | 5,000          |
| 410.37 · Repairs & Maintenance - Police  | 4,000          |
| 410.42 · Dues & Subscriptions - Police   | 900            |
| 410.420 · DUI Association Fees           | 250            |
| 410.461 · Education & Training - Police  | 1,000          |
| 410.462 · Updates - Police               | 250            |
| 411.10 · Wages - Fire Chief              | 4,000          |
| 411.19 · Payroll Tax - Fire Chief        | 320            |
| 411.24 · Fire Police Expenses            | 750            |
| 411.32 · Telephone - Fire                | 972            |
| 411.54 · Fire Company Contributions      | 14,000         |
| 411.55 · Firefighter Relief Fund Payment | 9,000          |
| 412.54 · William Walker Contribution     | 5,000          |
| 448.36 · Water - Fire Hydrants           | 9,900          |
| <b>Total Public Safety</b>               | <b>289,113</b> |

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# Expenses

## Department of Public Works

| Category                              | Amount |
|---------------------------------------|--------|
| 428.00 · Weed Control                 | 500    |
| 429.45 · Sewer Construction Projects  | 82,503 |
| 430.10 · Wages - DPW Supervisor       | 44,000 |
| 430.15 · Wages - DPW Part Time        | 6,500  |
| 430.18 · Overtime - DPW               | 2,000  |
| 430.182 · DPW On Call Pay             | 2,100  |
| 430.191 · Uniform Allowance - DPW     | 250    |
| 430.192 · DPW Payroll Tax Expense     | 4,450  |
| 430.197 · Pension - DPW               | 3,520  |
| 430.24 · Materials, Supplies - DPW    | 2,000  |
| 430.26 · Small Tools - DPW            | 1,000  |
| 430.29 · Miscellaneous Expenses - DPW | 3,000  |
| 430.33 · Fuel - DPW                   | 3,000  |
| 430.361 · Electric - DPW Garage       | 360    |

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|   |                |
|---|----------------|
| 430.362 · Gas - DPW Garage              | 750            |
| 430.364 · Sewer - DPW Garage            | 125            |
| 430.366 · Water - DPW Garage            | 150            |
| 430.37 · Welding Expense - DPW          | 100            |
| 430.45 · Contracted Labor - DPW         | 7,500          |
| 430.49 · PA One Call Expense            | 250            |
| 430.74 · Capital Purchases - DPW        | 11,000         |
| 430.75 · Vehicle Expense - DPW          | 0              |
| 432.00 · Snow Removal - DPW             | 10,000         |
| 433.00 · Traffic Lights                 | 550            |
| 433.24 · Traffic Control Supplies       | 1,500          |
| 434.00 · Street Lighting                | 34,000         |
| 434.361 · Main St. Lighting             | 550            |
| 436.24 · Pipe Supplies - DPW            | 300            |
| 437.246 · DPW Supplies - Other Services | 150            |
| 437.25 · Equipment Maintenance - DPW    | 2,000          |
| 437.37 · Repair & Maintenance - DPW     | 2,000          |
| 437.373 · Garage Expense - DPW          | 1,000          |
| 438.239 · Tar Supplies - DPW            | 1,000          |
| 438.31 · Pave Cut Inspections           | 4,500          |
| 439.45 · Street Paving Expenses         | 15,000         |
| 446.00 · MS4 Expenses                   | 2,500          |
| 471.40 · John Deere Tractor Payment     | 2,100          |
| <b>Total Public Works</b>               | <b>252,208</b> |

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# Expenses

## Culture & Recreations/Shade Tree Commission

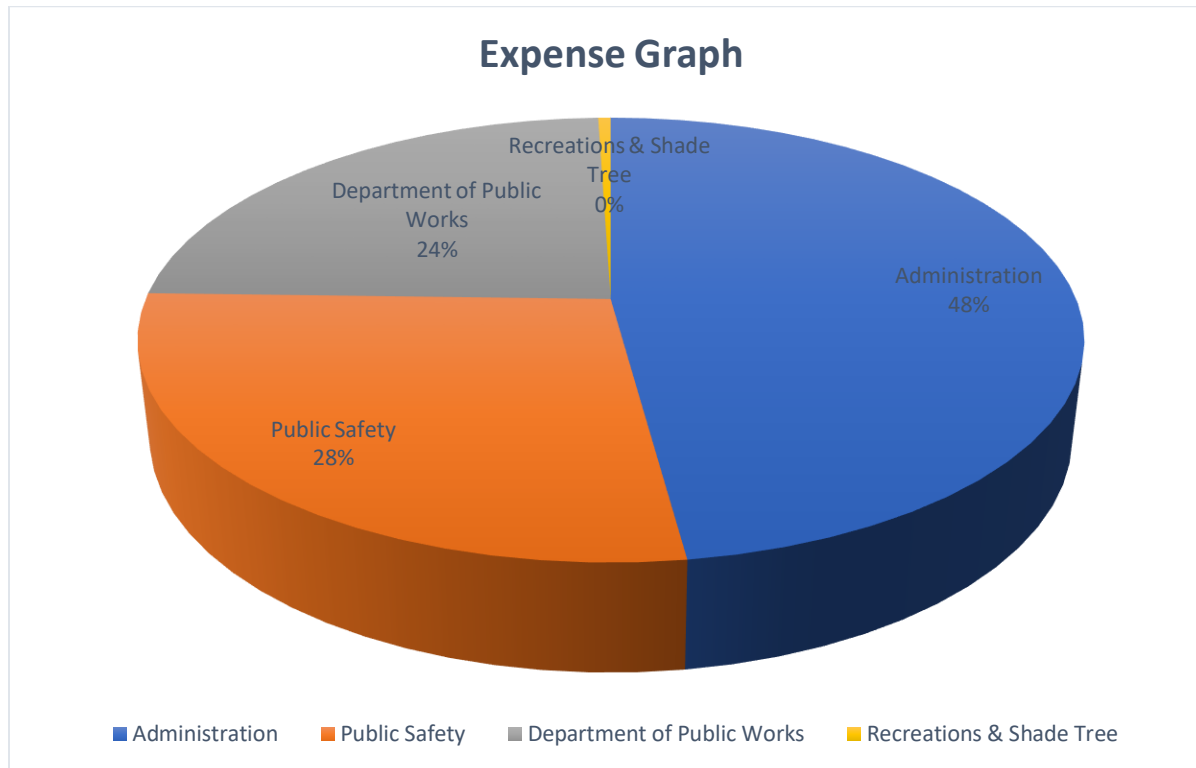
| Category                                | Amount       |
|---|--------------|
| 451.01 · Recreations Allotment          | 100          |
| 452.36 · Electric - Concession Stand    | 700          |
| 452.50 · Electric - Field               | 1,000        |
| 452.60 · Electric - Basketball Court    | 600          |
| 453.00 · Concert In The Park<br>Expense | 500          |
| 454.36 · Electric - WWI Park            | 450          |
| 454.48 · Internet - Callahan Park       | 550          |
| 455.00 · Shade Tree Allotment           | 1,000        |
| 457.361 · Electric - Holiday Lighting   | 440          |
| <b>Rec, Shade Tree Total</b>            | <b>5,340</b> |

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# Total Expenses = \$1,048,301





# Narrative

- The global COVID-19 Pandemic has taken its toll on millions in our nation, and also in our borough. It has affected almost, if not all of us either physically, mentally, financially, or any combination of ways. Jermyn Borough Officials are committed to helping to protect the health and welfare of all our residents. We hope everyone is taking necessary precautions to remain well, and we are confident in the hope of a brighter tomorrow.
- One good thing to come from the COVID-19 pandemic was the ability of the borough to take advantage of cost-saving measures as a result of the low interest rates during the beginning of 2020's second quarter. Debt was refinanced at a lower interest rate to protect the interests of the borough and its taxpayers. As a result, we are happy to report the following for the 2021 calendar year:
  - Elimination of 1 mill Special Fire Protection Tax
  - Elimination of 4 mill Special Debt Reduction Tax
  - No increase in garbage fee over 2020 (Still \$255/unit)
  - Increase in contributions for both Crystal Fire Company and Artisan Fire Company from \$5,000 to \$7,000
  - Funding of \$5,000 Rushbrook Creek Project Fund – Indications from State Agencies and Army Corps of Engineers that project may begin in 2021
  - Paving of Dwight Ave. and possibly more alleyways to be resurfaced